PROP APPROVAL SHEET

This form should be posted on the production prop box.   The Prop Master should write the date in the "PROP MASTER" column whenever they deliver a "show prop". The stage manager should date the appropriate box to acknowledge receipt of the prop. If the prop is approved for the show, the stage manager should initial and date. If the prop is not approved, the stage manager should write the appropriate notes in the space provided.

PROP	PROP MASTER	STAGE MANAGER	APPROVAL	NOTES: